



A P E G S

*Association of Professional Engineers
& Geoscientists of Saskatchewan*

**Regulating the
professions.
Protecting the
public.**

COUNCIL RECORD of DECISIONS and OTHER DISCUSSION AND INFORMATION ITEMS

The APEGS council held an in-person meeting on November 28 and 29, 2024 in Regina, Saskatchewan. Virtual participation was made available for those unable to attend in-person. The meeting was attended by council, directors to Engineers Canada and Geoscientists Canada and senior staff.

An evening MLA reception took place at 7:00pm on November 28, 2024, at the Delta Hotel Regina.

Council approved the following motions:

- Approved the consent agenda which included board, committee and task group minutes.
- Approved the minutes from the final Regulatory Board meeting on November 7, 2024.
- Approved the September 12/13 2024, council minutes as presented.
- Received and approved the executive director and registrar's report including statistics and review of year over year applications by category, operational updates on progress in Q3 2024 re: continuing professional development and enforcement activities, compliance disclosures and the financial update in a new, more transparent format. Report included changes to the university sponsorship program and disclosure about the proponent awarded the rebranding contract.
- Approved terms of reference for the following committees: Academic Review Committee, Continuing Professional Development Compliance Committee, Experience Review Committee, Licensee Admissions Committee, Registrars Advisory Committee.
- Approved changes to the following policies as presented: Admin3.0 Expense Reimbursement Policy and Coun12.0 Volunteer Professional Development Reimbursement Policy
- Approved the following new policies as presented: Coun1.1 Delegation of Authority to the Registrar policy, Admin3.2 Public Representative Remuneration Policy and Disc5.0 Audio / Video Recording or Broadcasting Discipline Committee Proceedings Policy.
- Approved the following policies and guideline to support the Character Assessment Program: Coun19.0 Qualification and Character Assessment of Individuals Policy, Reg11.0 Character Assessment Policy and the new Good Character Guideline.
- Approved revisions to the Reg9.0 Assessment of Academic Qualifications Policy and Reg10.0 Assessment of Experience Qualifications Policy.
- Approved the appointment of Tracy McArthur, P.Eng., and Varinder Mittal, P.Eng. to the Professional Development Committee for a three-year term, starting November 28, 2024.
- Approved recipients to receive APEGS awards in March 2025.
- Approved the 2024 annual report outline as presented.
- Received a presentation from S. Holmes Executive Director and Registrar and approved the 2025 goals and budget as presented.
- Approved the approach and request for proposals for APEGS financial audit services as presented.
- Approved amendments to the 2025 CPD Program document as presented.
- Approved ten life member applications.

Council discussed and were informed of the following:

- Received an update from the Discipline Committee public appointee.

- Received an update from the Investigation Committee public appointee on status of files.
- Received updates from the committee chairs: Executive, Governance, Finance, Audit and Risk Management, Nominating, Awards, and Professional Development.
- Received an update from the chair of the Public Accountability Advisory Group and Act and Bylaw Review Task Group regarding results from the act review survey.
- Discussed the MLA Reception which took place the evening of November 28, 2024.
- Discussed the current risk register and heat map.
- Received an update from A. Lockwood regarding current initiatives underway with Engineer's Canada.
- Received an update from K. Darr regarding the current initiatives underway with Geoscientists Canada.
- Received an update on the early progress of the policy framework.
- Received disclosure that the second cycle of volunteer recruitment process will begin on December 4, 2024.
- Council went in-camera with the executive director and registrar.
- Council went in-camera without the executive director and registrar.