



A P E G S

*Association of Professional Engineers
& Geoscientists of Saskatchewan*

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public.**

**CONTINUING PROFESSIONAL DEVELOPMENT PROGRAM
APPLICATION FOR VARIATION REQUEST**

2025 Variation Application Deadline: September 30th, 2025

Section 1: Applicant Information

Full Name: _____ Member Number: _____
Last First Initial

Preferred Email: _____

Section 2: Variation Request Details

A. Indicate the reason for your request: *(Refer to page 2 for Reason descriptions)*

Maternity Leave *(as defined by The Saskatchewan Employment Act)*

Medical Leave *(greater than 90 days)*

Retirement

Other

B. How many months do you anticipate working this year (2025): _____ months.

If you have any banked credits from 2023 or 2024, how many **verifiable** _____, **non-verifiable** _____

C. Annual Requirements: 30 credits in 2 categories, 12 credits must be verifiable and 1 hour of verifiable Ethics Training

How many credits have you obtained already for 2025? *(Complete the table below)*

Verifiable* Activity Categories			Non-Verifiable Activity Categories		Row Total (required field)
Formal Activity	Presentations	Contribution to Public Knowledge	Informal Activity	Participation	

* Refer to page 2 for more information on "Verifiable Activity Categories"

Section 3: Situation Details

Describe in detail why you require a Variation for the above specified year: *(if more space is needed, attach a second page)*

Empty text box for describing the situation details.



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Section 4: Certification

I hereby certify all information in this application to be true and complete to the best of my knowledge, and that I have not withheld any information that may have a bearing upon the consideration of this application.

Signature: _____

Date: _____

Please email the completed application form to cpd@apegs.ca with the subject line "Variation Application".

Variation Reason Descriptions:

Category	Category Description
Maternity Leave	As defined by <i>The Saskatchewan Employment Act</i> .
Medical Leave	Greater than 90 consecutive days or as defined by the individual's plan.
Retirement	Not actively working at all.
Other	Case by case.

Variation Program – Important Notes

- Deadline to apply for a Variation is September 30th of each year. Applications will not be accepted after this date.
- Approved Variations are only valid for the year they are applied for. If the situation extends beyond the calendar year, a separate application must be submitted for each subsequent year.

Verifiable Activity Categories

Verifiable activities are those that can be objectively verified by a third party as evidence of completion of your CPD activities. Verifiable evidence may be requested during an Assurance Review. See Appendix A for the definition of verifiable. See Appendix C for examples of acceptable verification documents. The following three categories are considered verifiable.