

Job Title: Energy Code Specialist

Position: Energy Code Specialist

Division: Community Services

Department: Building Standards

Term: 1 Temporary Full Time position available for approximately 24 months.

Closing Date: 01/29/2025

Labour Group: SCMMA

Posting: 3930

Job Summary

Under the supervision of the Director of Building Standards, this position is responsible for providing technical input and collaboration with internal teams and construction industry stakeholders. The purpose of the role is to support understanding and compliance with the National Building and Energy Codes. Additionally, the position assists in the development and implementation of plans aimed at accelerating the implementation of energy performance tiers of the Codes, thereby increasing energy code compliance within the organization and throughout the Province of Saskatchewan. This role also involves exploring future energy performance standards for existing buildings, ensuring the organization stays ahead of emerging trends and regulatory requirements in energy efficiency.

Duties & Responsibilities

- Leads the development and implementation of departmental plans to achieve strategic objectives aligned with project goals. Involves facilitating understanding of energy code requirements and their impacts on the permitting process, collaborating, and influencing internal and external stakeholders to complete initiatives. Additionally, this role includes exploring energy efficiency standards to ensure the organization remains proactive in adopting and promoting best practices in energy performance
- Acts as a primary liaison between the City and stakeholders related to the project and is responsible for defining project deliverables, schedules, and milestones; estimating resource requirements, and assigning work.
- Advises on the development and execution of strategies to support the implementation of the project.
- Assists in the development of policies, procedures and preparation of documentation, guides, and forms to support building permitting and inspection programs, ensuring program compliance with the National Building and Energy Codes.
- Assists in the development and delivery of training programs and workshops related to the National Building and Energy code, and other energy efficiency programming.
- Develops, monitors and reports on performance measures and service improvements for related projects.
- Prepares written and oral reports in response to stakeholder and corporate inquiries, as required.
- Performs other related duties as assigned.

Qualifications

Education, Training and Experience Requirements:

- Degree in environmental science, sustainability, building science, engineering, construction management, project management, business administration or related field.
- Four to six years' progressively responsible energy compliant building design, energy modeling, project management, building construction, engineering, or education experience, including a minimum of two years' experience supervising and coordinating the work of staff and/or consultants.
- Expertise in energy modeling software and energy compliant building systems.
- Possession of an equivalent combination of training and experience may be considered.
- Possession of a valid, Class 5 Saskatchewan Driver's Licence.
- Current driver's abstract from SGI demonstrating a safe driving record.

Knowledge, Abilities and Skills:

- Knowledge of generally accepted project management procedures and demonstrated ability to manage projects is considered an asset.
- Demonstrated ability to conform to shifting priorities, demands and timelines with the ability to make decisions in a prompt, clear and consistent manner.
- Demonstrated ability to analyze data, identify underlying issues/problems and recommend required changes.
- Demonstrated ability to communicate effectively orally and writing, including the ability to prepare and present reports.
- Demonstrated effective interpersonal skills to establish and maintain effective working relationships with civic staff, civic officials, representatives of other agencies and the public.

Requires Security Check

Acceptable current Criminal Record Check (CRC) and Vulnerable Sector Search (VSS) upon offer of employment.

Weekly Hours: 36.67

Salary Range: \$86,211.84 to \$101,175.60 CAD **per annum** (2023 rates)

Diversity, Equity and Inclusion

The City of Saskatoon offers an inclusive workplace that embraces diverse backgrounds. As an equity partner with the Saskatchewan Human Rights Commission (SHRC), the City commits to diversity, equity and inclusion in our workplaces. By having our workforce reflect the community we serve, we support the realization of miyo-pimatisiwin, (me-o-pi-ma-ti-si-win) "the good life", for all residents. To learn more about Diversity, Equity and Inclusion at the City, please visit [Saskatoon.ca/diversity](https://saskatoon.ca/diversity)

Accommodation

The City of Saskatoon strives to provide an accessible and inclusive workplace for all, including throughout the application and selection process through reasonable access and accommodations. Should you require accommodation through any stage of the recruitment process, please email talentacquisition@saskatoon.ca.

While we appreciate all applications we receive, only candidates under consideration will be contacted.

Our Recruitment Process: Application > Posting Closes > Resume Review > Pre-screen/Interview > Offer > Pre-Employment Conditions > Welcome to the City