



A P E G S

*Association of Professional Engineers
& Geoscientists of Saskatchewan*

**Regulating the
professions.
Protecting the
public.**

APEGGS Committee Functions and Descriptions

APEGGS is currently seeking volunteers within the committees summarized below. Please note that the time commitments outlined are an average and will vary depending on the committee deliverables or extent of involvement. Several committees indicate no in person meetings, while the format is not required the committee may choose to hold one each year.

Committee and Function	Meetings Per Year	Hours Per Meeting	Meetings In Person
Academic Review Committee Administer policies and procedures established by Council for review of an applicant's academic qualifications and to make recommendations to the Registrar following completion of those reviews.	12	2	2
Awards Committee Identify and recommend award recipients, for internal and external awards, that showcase exemplary competence and conduct for the ultimate goal of promoting awareness of the role of APEGGS and fostering professional excellence among members.	4	1	None
Continuing Professional Development (CPD) Compliance Committee Monitor CPD Program compliance of members, members-in-training, licensees, and temporary licensees. Implement, execute, and maintain the program and policies for operation, monitoring, and enforcement of the program, including coaching and education of members on program requirements.	4	2	None

Committee and Function	Meetings Per Year	Hours Per Meeting	Meetings In Person
<p>Discipline Committee</p> <p>Following recommendation from the Investigation Committee, hear complaints regarding APEGS members, licensees, and Certificate of Authorization holders to determine if the conduct constitutes professional misconduct or professional incompetence. When appropriate, prescribe a fair and just disciplinary order according to section 35 of <i>The Engineering and Geoscience Professions Act</i> and associated Regulatory Bylaws.</p>	4	2	1
<p>Experience Review Committee</p> <p>Administer the policy and procedures established by Council for review of professional applicants' work experience and to make recommendations to the Registrar following completion of those reviews.</p>	12	2	2
<p>Finance Audit and Risk Management Committee</p> <p>Assist Council in fulfilling its Association oversight responsibilities by overseeing APEGS financial reporting, audits, and risk management program.</p>	4	2	1
<p>Governance Committee</p> <p>Assist Council in fulfilling its legal, ethical and functional responsibilities through adequate governance policy development and decision making including, but not limited to, overseeing development and review of APEGS policies, council learning and development, council evaluations, development of APEGS annual report, and monitoring effectiveness of governing documents.</p>	4	2	1
<p>Investigation Committee</p> <p>Responsible for investigation of allegations that a member's conduct constitutes professional misconduct or professional incompetence under the discipline section of <i>The Engineering and Geoscience Professions Act</i>.</p>	5-6	2-4	All

Committee and Function	Meetings Per Year	Hours Per Meeting	Meetings In Person
<p>Licensee Admissions Committee</p> <p>Administer the policy and procedures established by Council for review of the academic and experience qualifications of applicants seeking to practice engineering or geoscience as an Engineering Licensee or Geoscience Licensee, and to make recommendations to the Executive Director & Registrar following the completion of those reviews.</p>	4	2	1
<p>Nominating Committee</p> <p>To ensure that there are sufficient nominees to run for the offices becoming vacant on Council to confirm, as a whole, Council is well-rounded with respect to experience and competence.</p>	6	2	1
<p>Professional Development Committee</p> <p>Responsible for encouragement of the proficiency, competency, and professional conduct of members through continuing education and raising awareness by developing, facilitating, promoting, and maintaining professional development and ethics training opportunities.</p>	4	2	1
<p>Public Accountability Advisory Group</p> <p>Oversee APEGS efforts to monitor and respond to current and emerging issues of potential public interest, including but not limited to environment and sustainability, equity and diversity, reconciliation with Indigenous peoples, and other issues. The output of the work of the group will help inform APEGS' strategic plan.</p>	2	2-4	1